

Fwd: BE 2023-24

**From :** Shivaji C Sen <hoc.lima@mea.gov.in>  
**Subject :** Fwd: BE 2023-24  
**To :** ASO Embassy of India Lima <accts.lima@mea.gov.in>

Mon, Apr 03, 2023 10:20 AM

Regards,  
 Usha Subbiah  
 Head of Chancery  
 Embassy of India  
 Al Gral Salaverry, 3006, San Isidro  
 Lima 27, PERU  
 Tel: +51 (01)4602289

**From:** "Budget II Section" <budsec@mea.gov.in>  
**To:** "Shivaji C Sen" <hoc.lima@mea.gov.in>  
**Sent:** Friday, March 31, 2023 3:31:34 AM  
**Subject:** BE 2023-24

**MOST IMMEDIATE**  
**BUDGET MATTER**

**E-MAIL**

FROM : FOREIGN NEW DELHI  
 TO : EoI, Lima

**HOC from DIRECTOR (FINANCE)**  
**Rptd: HOM/HOP**

Followings are the Head-wise BE allocations in respect of your Mission/Post for the year 2023-24:

	HEAD	AMOUNT (Rs. IN THOUSANDS)
<b>1</b>	<b>Salaries</b>	
a	Salaries	<b>12762</b>
b	Rewards	<b>284</b>
c	Allowance	<b>29382</b>
d	LTC	<b>81</b>
<b>2</b>	<b>Wages</b>	<b>50</b>
<b>3</b>	<b>Medical Treatment</b>	<b>2038</b>
<b>4</b>	<b>TE(Local Tours)</b>	<b>540</b>
<b>5</b>	<b>TE(Others)</b>	<b>5176</b>
<b>6</b>	<b>Office Expenses</b>	
a	Office Expenses	<b>7391</b>
b	Motor Vehicle	
c	Furniture & Fixture	<b>149</b>
d	Fuel & Lubricants	<b>67</b>
e	Bank and Agency Charges	<b>11</b>

f	Repair & Maintenance	<b>59</b>
g	Other Charges(Other Revenue Expenditure)	<b>59</b>
<b>7</b>	<b>Advertising &amp; Publicity</b>	<b>798</b>
<b>8</b>	<b>Rents, Rates &amp; Taxes for Land and Building</b>	<b>5239</b>
<b>9</b>	<b>Minor Works</b>	
a	Minor Civil & Electric Works	<b>1305</b>
<b>10</b>	<b>Information Technologies</b>	
a	Information, Computer, Telecommunication equipment(ICT)	<b>744</b>
b	Digital Equipment	<b>177</b>
<b>11</b>	<b>Swachhta Action Plan (SAP)</b>	<b>146</b>
	<b>Total</b>	<b>66418</b>

2. This year, particularly, it may be noted that new object heads have been introduced which will be effective from 1.4.2023. The guidelines for the same have already been communicated to the Missions/Posts during January 2023. However, Guidelines are being re-sent separately. All Missions/Posts are requested to adhere to the guidelines and book expenditure under the correct heads.

3. Funds allocation for purchase of car/vehicles has been made under specific Object Head under Capital Section of Ministry only **Not** respective Missions. Mission would need express Sanction Order based on competent authority's approval to book expenditure under relevant head. It may also be noted that funds allocations under the head "Motor Vehicle" will be made available once Mission/Post has obtained necessary approval from the concerned Division for purchase/replacement of official vehicle.

4. It may strictly be ensured that the allocations are not exceeded without the approval of the IFD. Incurring excess expenditure without adequate allocation is deemed as financial impropriety. Further, it may also be noted that budgetary allocation itself is not a sanction to incur expenditure.

5. Request for enhancement/reduction of budget allocation under a specific head, if considered necessary may be sent along with the latest Progressive Expenditure Statement and detailed reasons for the same. The request may be addressed to Budget-II Section at [budsec@mea.gov.in](mailto:budsec@mea.gov.in) with a copy to [dsfin@mea.gov.in](mailto:dsfin@mea.gov.in) .

No. Q/BUD/732/01/2023

Dated: 31<sup>st</sup> March 2023

**(Dr Satyanjal Pandey)**  
**Director(Finance)**

